

## STATIONARY & STEAM ENGINES – EXHIBITOR ENTRY FORM 2024

You must also complete the insurance questionnaire & return along with a stamped addressed envelope to (if no email address available): Museum of Power, Hatfield Road, Langford, Maldon, Essex CM9 6QA

Please complete all the sections.

Name

Address

Postcode

Email

Landline

Mobile

Engine Details

Make

Model

Year

HP / CC

Club Entry Details – *Only applicable if booking for a club*

Club name

Number of engines

Stand space requested

Number of passes requested

Please tick

My exhibit is within the standard and legal limit held by the HSE (6ft height)

↓ **Please tick each event that you wish to attend – All Stationary & Steam Engines will be located where it is deemed safely appropriate for each event by the Events Manager.**

31st March: Transport Fest Easter Sunday	Location: Show field, Museum & Courtyard. Event to display all modes of transportation from the high skies to the deep blue. Theme – Transport Through The Ages.	
26th May: Fun for Kids	Location: Show field, Museum & Courtyard. Family day out with many themed activities. Theme - .	
21st July Langford & Ulting Country Fayre & Classic Car Show	Location: Show field, Courtyard & Museum. Local crafts/arts, workshops/talks, agricultural exhibits, games, music & more. Exhibits of classic cars from 1920 to 1960. Limited spaces available. Traction engines and other exhibits welcome.	
4th August Bikemeet	Location: Show field, Courtyard & Museum. Collection of motorbikes (classic and modern). There is a competition with different categories.	
22nd September Steampunk Essexextraordinaire IX	Location: Show field, Museum & Courtyard. Exclusively steampunk and vintage traders, makers, and crafters. Steam engines, Mahmod engines and steam toys. Victorian and science-fiction displays. Theme – HG Wells – Journey to the Centre of the Earth, The Time Machine and War of the Worlds.	
6 <sup>th</sup> October Model Show	Location: Courtyard A day to display models and miniatures of different kinds.	
30 <sup>th</sup> November & 1 <sup>st</sup> December Christmas Fair & Santa	Location: Museum & Courtyard Santa visits and entertainment for the whole family. Exhibits inside and out.	

I have enclosed a copy of my Public & Products Liability Insurance Certificate	
I have enclosed a copy of my Boiler Certificate (if applicable)	
I have read and agree to the Stationary & Steam Engine Terms & Conditions**	

Signature	Date
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\* **Please Note:** When you submit this form, you agree to us recording your details on our database, so we can provide you with the best assistance each time you contact us. We may also contact you occasionally by phone, email, text or post to keep you up to date with our events and other museum news. Your details will be kept securely. We never share your details with any third parties. If you would prefer us not to use your details in this way, please email: [events@museumofpower.org.uk](mailto:events@museumofpower.org.uk) or write to us at:

**Museum of Power, Hatfield Road, Langford, Maldon, Essex CM9 6QA.**

\*\*By signing this agreement, you are agreeing to the terms and conditions (on the next page). **Anyone found breaking the terms and conditions without prior arrangement with Museum representatives may be asked not to attend and exhibit at any future events at the Museum of Power.**

Steam Pumping Station, Hatfield Road, Langford,  
 Maldon, Essex CM9 6QA

## INSURANCE QUESTIONNAIRE

NAME OF INSURED	
CONTACT NAME	
TELEPHONE NUMBER	
E-MAIL ADDRESS	
POSTAL ADDRESS:	

### PUBLIC LIABILITY:

NAME OF INSURER	
POLICY NUMBER	
LIMIT OF INDEMNITY	
RENEWAL DATE	

### PRODUCTS LIABILITY:

NAME OF INSURER	
POLICY NUMBER	
LIMIT OF INDEMNITY	
RENEWAL DATE	

### BOILER CERTIFICATE (Steam engines only)

CERTIFYING AUTHORITY	
CERTIFICATE NUMBER	
RENEWAL DATE	

## **Museum of Power Events: Stationary & Steam Engine Terms & Conditions**

- Owners of Stationary Engines must have at least £5 Million Public Liability Insurance cover.
- Owners of Steam Engines of any form must have at least £5 Million Public Liability Insurance cover and a current Boiler Certificate.
- Copies of current insurance must be sent to the Museum of Power events team, along with the booking form.
- All engines **MUST** adhere to the current HSE regulations.
- Applications must be received at least four weeks prior to the event date.
- Some of the Museum events are themed or limited in space, therefore the Museum reserves the right to accept stationary and steam engines and other exhibits at its discretion.
- The directions and instructions of Museum representatives must always be obeyed. Engines & Vehicles will not be parked adjacent to the Railway station on train running days or in any location which would obscure the railway sight lines.
- Gates to exhibitors and traders will be normally open at 7:30am and exhibitors should be fully set up by no later than 9:30am with all vehicles parked in the designated area/s.
- Stallholders and exhibitors arriving after 9:30am may be refused entry via the main access point onto site and redirected to the public car park.
- To ensure public safety traders and exhibitors are required to remain on site until the end of the show. In exceptional circumstances a Museum marshal must be sought to escort you safely off site.
- To ensure public safety vehicles in the Museum courtyard you must not cross the miniature railway tracks between 10am and 4:00pm unless escorted by member of the railway. Only in an emergency situation will a member of the railway be able to escort you safely off site.
- Exhibitors must display their passes at the gate.
- Exhibitor passes are valid for the driver and one passenger. All accompanying children under 16 are admitted free. Additional adults may be subject to an entry charge.
- All vehicles are restricted to 5mph whilst on site and must also apply hazard lights at any time the vehicle is moving.
- All electrical items must have a valid Portable Appliance Tested (PAT) certificate before being plugged into the Museum's utility supply. A Museum representative will be on site to test electrical equipment between 7.30am – 10.00am.
- Exhibitors and visitors must stay within the designated areas and not trespass onto adjacent Essex & Suffolk Water property or farmland.
- Children must always be supervised. The river is deep and dangerous and barriers around machinery are there for their protection.
- Dogs must always be kept on a lead and any mess cleared up properly; dog owners must use designated bins for disposal of waste.
- Litter must be bagged and placed in the bins provided. No rubbish or waste is to be thrown in the river.
- Drip trays must be used beneath machinery if there is risk of oil spillage or other lubricants.
- Running machinery must be protected by a barrier and not left unattended.
- Persons are admitted to the Museum and its grounds at their own risk. The Museum and staff will make every effort to ensure public safety and security but will not be held responsible for any loss, damage or injury however so caused.
- Overnight camping for stallholders and exhibitors may be available at a small cost, please contact the Museums camping manager Ruby Goodland 01621 843183 or email [camping@museumofpower.org.uk](mailto:camping@museumofpower.org.uk) for more information.

**Thank you for your cooperation and participation which raises funds for the Museum of Power – a registered charity. The Museum will usually be open on show days and we encourage you to take the opportunity to visit**

**Museum of Power, Hatfield Road, Langford, Maldon, Essex CM9 6QA**

**Tel: 01621 843183   [www.museumofpower.org.uk](http://www.museumofpower.org.uk)   Email: [events@museumofpower.org.uk](mailto:events@museumofpower.org.uk)**